**Client name**

Client address

Zip code / City

VAT: XX-XXXXX

**Client ID:** 123456

**Credit note**: C20XX/XX

**Credit note date:** DD.MM.YYYY

**Original invoice:** 20XX/XX

**Original invoice date:** DD.MM.YYYY

**CREDIT NOTE**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
|  | **Title / Description** | **Cost** | **Unit** | **Qty** | **Subtotal** |
| 1. | WordPress Web Design | $70 | /hr | 20 | $1,400 |
|  | **Subtotal** | | | | **$1,400** |
|  | VAT (19%) | | | | $266 |
|  | **Total amount / Credit balance** | | | | **$1,666** |

**Reason for credit**

**Terms of payment**