Client name

Client address Zip code / City VAT: XX-XXXXX

Client ID: 123456

Credit note: C20XX/XX

Credit note date: DD.MM.YYYY

Original invoice: 20XX/XX

Original invoice date: DD.MM.YYYY

Total amount / Credit balance \$1,666

CREDIT NOTE

	Title / Description	Cost	Unit	Qty	Subtotal
1.	WordPress Web Design	\$70	/hr	20	\$1,400
				Subtotal	\$1,400
				VAT (19%)	\$266

Reason for credit

Terms of payment