

Client name

Client address, nr.

Zip Code / City

VAT: XX-XXXXX

Client nr.: 123456**Invoice nr.:** 20XX/XX**Invoice date:** DD.MM.YYY**INVOICE**

| Title/Description | Cost | Unit | Qty | Subtotal |
|--|---------------|-------------|------------|------------------------|
| 1. WordPress Web Design | \$50 | /hr. | 100 | \$5,000 |
| Start with mockups, 10 pages and site structure. Discussion to see if mockups need any edition, with the OK moving forward to the actual design. | | | | |
| 2. Hosting and maintenance | \$100 | | | \$100 (monthly) |
| Ongoing technical support and hosting per e-mail and phone call. | | | | |
| 3. Task / Service title description | \$/€/£ | | | \$XXX |
| Describe more precisely what the task is about and what it's included. Any special note can be included here. | | | | |
| Subtotal | | | | \$5,000 |
| Discount (X%) - <i>Optional</i> | | | | \$ 100 |
| VAT (X%) / Reverse charge VAT nr. | | | | \$ 1,345 |
| Total due | | | | \$ 5,000 |

PAYMENT TERMS

Please pay within 14 days of receiving this invoice.

PAYMENT INFORMATION**PayPal:** john.doe@business.com**Wire transfer:** John Doe - IBAN YYXX XXXX XXXX XXXX XX.

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THANK YOU!**John Doe** | Your street, nr., City | VAT nr.+123 – 111 222 333 | john.doe@business.com | www.johndoe.com